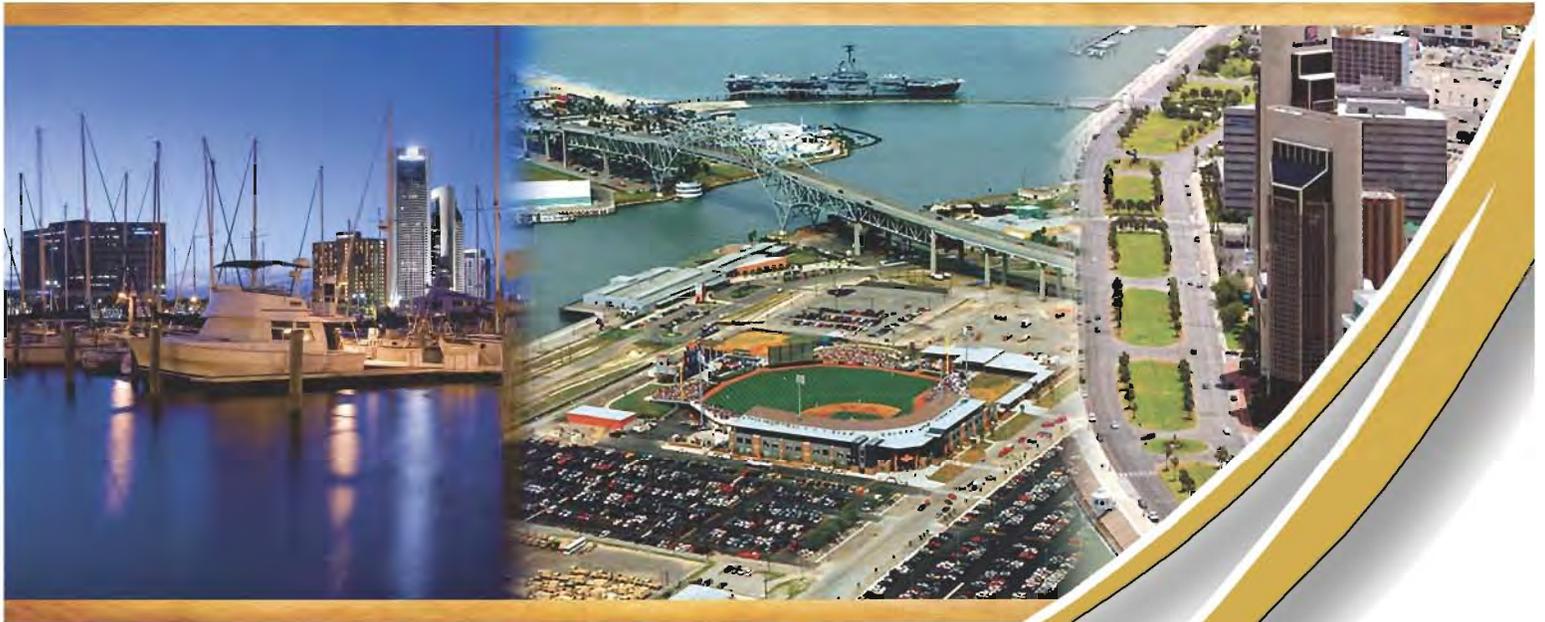


City Manager's Report

May 26, 2016



CITY COUNCIL INFORMATION TRANSMITTAL
May 26, 2016

The Following Council Action Requests Are Attached:

- Water Truck Purchases 5
- Mosquito Management Plan 7
- Maintenance and Repair Sources for the Miradores Outlooks 9
- Housing Programs Flyer 10

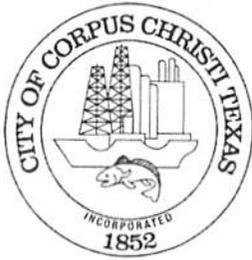
Memorandums Or Items Of Information Enclosed:

- Coordination with TCEQ on Short Term Action Plan 13
- Upcoming Public meetings & Events 14
- Scheduled City Council Agenda Items/Policy Issues 17
- Status of Choke Canyon/Lake Corpus Christi Reservoir System 19

CITY COUNCIL ACTION REQUESTS (CCARS)
As of May 25, 2016

Ref. No.	Date Requested	Action Request	Staff Assigned	Current Status	Est. Completion Date
1.	Magill 5/23/16	Provide Council a memo that explains the Communication plan for the strategic looks at the City water system and how we address issues during crises and the action plan afterwards.	Margie Rose	Working	6/8/16
2.	Vaughn 5/24/16	Provide a memo to Council that discusses the suggestion to check into auctions for the water trucks needed for the Beach services.	Jay Ellington	Enclosed	5/26/16
3.	Vaughn 5/24/16	Provide a memo to Council that gives the number of full-time employees in the departments that are using temporary services, the vacant city positions in those departments, and the turnover of temporary employees.	Margie Rose	Completed	5/26/16
4.	McIntyre 5/24/16	Provide a memo to Council that discusses the actions being taken to combat the mosquito issue for the residents.	Chief Markle	Enclosed	5/26/16
5.	Hunter 5/23/16	Provide a memo for Council that discusses the pros and cons of Chlorine vs. chloramines for the city water system.	Mark Van Vleck	Working	6/2/16
6.	Mayor 5/23/16	Provide a memo to council that discusses the CIP program as it relates to Water/Wastewater projects.	Mark Van Vleck	Working	6/2/16
7.	Rubio 5/17/16	Provide a Memo to Council that examines possible solutions for the SSO overflows and the LaVolla Creek flooding. Consider options for short term and long term.	Mark Van Vleck	Working	6/1/16
8.	McIntyre 5/17/16	Provide a Memo to Council that includes Operational changes that have taken place since last September, suggested capital improvement needs, and capital improvements in process regarding the water boil for the City. Include also the dates for expected completion of the elevated storage tanks project.	Mark Van Vleck	Working	6/8/16
9.	McIntyre 5/17/16	Provide a memo to Council that discusses the concern of local catering services regarding the American Bank Center.	Jay Ellington	Working	6/8/16
10	Garza 5/10/16	Provide a memo to Council that discusses whether HOT Funds can be used for the long term maintenance of the Mirador Outlooks. Also consider Special Events Permit fees to augment this need.	Jay Ellington	Enclosed	5/25/16
11	Mayor 5/10/16	Bring forward to Council an Affordable Housing plan before the next Tax Foreclosure Sale is presented to Council.	Jay Ellington	Working	10/5/16
12	McIntyre 4/26/16	Provide Council with a flyer of the low income Housing incentives.	Jay Ellington	Enclosed	5/25/16
13	Magill 4/26/16	Provide Council with a list of the vacant general fund positions that will remain vacant for the remainder of the fiscal year.	Margie Rose	Working	6/15/16
14	Vaughn 4/26/16	Provide a memo to Council that discusses the reasons for the revenue shortfall from Municipal Court	Margie Rose	Working	6/22/16
15	McIntyre 4/19/16	Provide a briefing to Council Members that includes preliminary information to initiate the Discover Discuss and Decide process related to	Jay Ellington	Working	6/14/16

		a possible Public Safety Building to house CDC, Police Station, and Fire Administration. Include a proposed timeline for future discussions.			
16	Magill 3/29/16	Bring forward a revised Taxi Cab ordinance that deregulates Taxi businesses and provides a level playing field for Taxi companies in relation to Transportation Network Companies.	Jay Ellington	Working	6/14/16



INFORMAL STAFF REPORT

MEMORANDUM

To: Margie C. Rose, Acting City Manager

Thru: E. Jay Ellington, Interim Assistant City Manager

From: Stacie Talbert Anaya, Interim Director, Parks and Recreation
Jim Davis, Director, Fleet Maintenance
Maria Pedraza, Procurement Manager, Finance

Date: May 25, 2016

Subject: CCARS – Water Truck Purchase

Issue/Problem:

At the May 24, 2016 City Council Meeting, the Parks & Recreation, Fleet Maintenance and Purchasing Departments presented an agenda item seeking approval to purchase a 4,000 gallon water truck to utilize for beach maintenance from Rush Truck Centers via the Houston-Galveston Area Council (HGAC) purchasing cooperative for \$125,406.00. Councilmember Vaughn inquired about the possibility of purchasing a used truck from an auction house or used equipment vendor that may be available due to the down turn in the oilfields.

Background & Findings:

The Legal and Purchasing Departments have confirmed the City may purchase property such as a vehicle at an auction conducted by a state licensed auctioneer. This would be an allowed exception to competitive bidding requirements. This is per Section 252.022 of the Texas Local Government Code which provides that the competitive bidding requirements of Texas Local Government Code Chapter 252 do not apply to personal property sold:

- (A) at an auction by a state licensed auctioneer;
- (B) at a going out of business sale held in compliance with Subchapter F, Chapter 17, Business & Commerce Code;
- (C) by a political subdivision of this state, a state agency of this state, or an entity of the federal government; or
- (D) under an interlocal contract for cooperative purchasing administered by a regional planning commission established under Chapter 391.

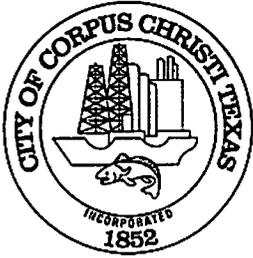
The Fleet Maintenance Department investigated auctions and used equipment sites suggested by Councilmember Carolyn Vaughn to determine if any were offering a truck with equivalent specifications requested by the Parks & Recreation Department. With the exception that is cited below, the water trucks available at these sites were high time/high mileage units that

would not be economically feasible to purchase in that, inevitably with such units, maintenance requirements would be frequent and predictably costly. Our current auctioneer, who acted to assist us in our investigation, found one used unit with a purchase price of \$115,000.00 plus freight (\$10,000.00) from its current location in Arizona. Mileage on this unit is approximately 20,000. The unit has the exact same specifications as the unit we propose to purchase and was the best compared used unit we could find.

While the costs are virtually equal, the higher warranty value of the new unit plus the dealer support for the new vehicle gives the advantage to purchasing the new unit. Finally, the purchase of a new water truck ensures that we will have use of the vehicle for at least seven years, which is the service life of the truck.

Conclusion:

Staff recommends moving forward with the purchase of the new water truck from Rush Truck Centers. However, Fleet Services will continue to investigate whether heavy equipment purchases can be made via auction or used equipment dealership before proceeding with the request to purchase equipment directly through the normal bid process.



INFORMAL STAFF REPORT

MEMORANDUM

To: Margie Rose, Acting City Manager
Thru: Mike Markle, Chief of Police *MM*
From: Mark Schauer, Asst. Chief of Police
Date: May 25, 2016
Subject: Mosquito Management Plan

Animal Care and Vector Services is using a plan composed of larviciding, collecting/reporting, and public education to combat the increased mosquito population due to recent heavy rains.

Larviciding is the process of applying a larvicide chemical to standing water and is the preferred method of combating mosquitos; it has a 100% kill rate for the areas treated. The larvicide being used is "BVA2" and consists of 97% highly refined petroleum distillate and 3% inert ingredients. It covers the water surface with a sheen of mineral oil that suffocates mosquito larvae and kills them before they hatch. Larvicide costs \$400 per 55 gallon drum and it requires one drum to spray the entire city.

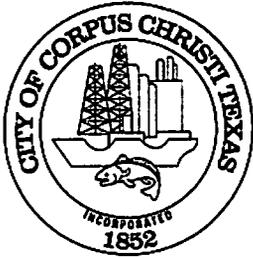
Two larvaciding machines are currently being used to spray standing water in ditches and in city parks, however natural ponds and streams cannot be sprayed as it might negatively affect wildlife living in them. We are working with the Parks Department to control mosquito larvae in temporary, standing water pools in these locations. Larvae granules can be applied by Parks personnel to these pools but not to wildlife ponds or streams. Stormwater drains are also prohibited from being sprayed with certain types of chemicals.

The chemical spray "Envion" is used to kill adult mosquitos, however it must make direct contact with the mosquito and is not very effective if the wind speed is over 10 mph, if there is significant humidity, or if it rains. Humidity causes the aerosol droplets in the spray to bond with the water molecules and fall to the ground without contacting the mosquito. Wind speeds over 10 mph makes the spray dissipate rapidly and it kills less than one-third of the adult mosquitos in any treated area. Unfortunately, we usually have both high humidity and high wind speeds in our city. Envion costs \$5,000 per 55 gallon drum and it requires approximately four barrels to spray the entire city (\$20,000 total). Adult mosquitos are fairly shorted lived and have many natural predators including dragon flies, birds and bats.

The collecting/reporting component includes monitoring (28) Gravid traps and (11) New Jersey traps placed throughout the city. These traps are checked daily for the total number of mosquitos and for the occurrence of species that cause specific diseases. We closely monitor the Culex Quinquefasciatus, Culex Tarsalis, Aedes Aegypti and the Aedes Albopictus species. The Culex species may carry the West Nile and St. Louis encephalitis viruses and are shipped alive every Tuesday to Austin for testing. The same applies to the Aedes species that transmit the Yellow Dengue, Chikungunya and Zika viruses. We have 8 BG- Sentinel traps in inventory should we need to survey a neighborhood if a Zika notification from local hospitals via the Health Department occurs.

In the recent past, we have collected very few of the Culex species and none of the aforementioned Aedes species that cause those diseases. Collecting mosquitoes in traps also helps us identify locations that may need more attention due to large numbers of larvae hatching in standing water locations we were unable to identify. We have a specific action plan described on our website on treating a location should these species of mosquitos be located inside a trap. This includes public notification, monitoring, larvaciding and spraying adult insecticide in a one-half mile radius of the detection trap.

We continually provide our citizens with the information about the mosquito management plan by local media interviews and via the website. The police PIO office and City PIO broadcast our plan that includes the 4-D's and it has been on the City's website since last June. The 4-D's are using insect repellent containing DEET, dressing in long sleeves and pants when in areas with large mosquito populations, staying indoors at dusk and dawn when possible, and draining standing water.



MEMORANDUM

To: Margie Rose, Acting City Manager

Thru: Stacie Talbert, Director of Parks & Recreation
Lisa Aguilar, Senior Assistant City Attorney

From: E. Jay Ellington, Interim Assistant City Manager

Date: May 25th 2016

Subject: Maintenance and Repair Sources for the Miradores Outlooks

Issue/Problem

May hotel tax funds be used to repair and maintain the Miradores?
May special events permit fees augment long-term maintenance needs of the Miradores?

Background & Findings

HOT Funds

The Seawall is a historic structure. The City was recently presented with a historical marker from the Texas Historical Commission regarding the Seawall. It is permissible to use the hotel tax funds to restore and maintain the historical Seawall which includes the Miradores.

Texas Tax Code Section 351.101 (a) provides that municipal hotel tax funds may be used for:

- (5) historical restoration and preservation projects or activities or advertising and conducting solicitations and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums:
 - (A) at or in the immediate vicinity of convention center facilities or visitor information centers; or
 - (B) located elsewhere in the municipality or its vicinity that would be frequented by tourists and convention delegates;

Special Event Permit Revenues

A small special event rental fee (\$35) was once charged by the Marina for use of the Miradores for weddings. However, the structures are not large enough for more than 5-6 people and renters were often put off by the constant flow of traffic and presence of homeless people in the area. After reviewing the cost of preparing the rental space, administering the contract and the limited inquiries made for usage of the facilities for events, the Parks & Recreation Department recommends not establishing a fee for this purpose.

Conclusion

Yes. Municipal hotel tax funds may be used to repair and maintain the Seawall including the Miradores pursuant to Texas Tax Code Section 351.101(a)(5).

No. The Parks Department does not feel that the Miradores Outlooks should be designated as a special event venue.



INFORMAL STAFF REPORT

MEMORANDUM

To: Margie C. Rose, Acting City Manager

Thru: E. Jay Ellington, Interim Assistant City Manager 

From: Rudy Bentancourt, Director of Housing & Community Development 
Alyssa Barrera, Business Liaison *amb*

Date: May 25, 2016

Subject: Housing Programs Flyer

Issue/Problem

During the April 26, 2016 City Council Agenda Meeting, a request was made to "Provide Council with a flyer of the low income Housing Incentives."

Background & Findings

The City's Housing and Community Development (HCD) Department offers a variety of programs to either fix, buy or build a home. Programs offered range from simple minor repairs to the demolition and replacement of a home for households at very low to low- and moderate-income families. HCD also offers an incentive program for Builders looking to build an affordable home. Each program has program specific guidelines and requirements to support affordable housing. The attached flyer illustrates the various seven (7) programs offered by the HCD. Also include are specific program requirements along with Income Limits required by family household size.

Conclusion

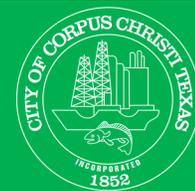
The flyer will serve as a Housing and Community Development Department's marketing tool to educate and engage the community with information of the Housing Incentives and Programs offered by the City of Corpus Christi.

Attachment

Housing Incentive Programs - 2016

FIX, BUY OR BUILD YOUR HOME PROGRAMS

CITY OF CORPUS CHRISTI 2ND FLOOR, CITY HALL



The City of Corpus Christi has several housing programs designed to support affordable housing. Whether you want to fix your home, buy a home, or build a new home, we offer a programs that empower homeownership. The table below is a quick reference guide to those programs. Contact the Housing & Community Development Department at **826-3010** to set up an appointment. More Information can be found online at cctexas.com/government/housing-community-development

Program	Loan	Grant	Max Amount	Must Meet Homeowner Requirements	Must Meet HUD Income Guidelines	Focus
Demolition & Replacement	✓ Deferred, Forgiveable, 0%, or 3%		\$70,000- \$90,000	✓	✓	Fix
Veterans Program	✓ Deferred, 0%, or 3%		\$70,000- \$90,000	✓	✓	Fix
Single Family Rehab	✓ 0% or 3%		\$25,000	✓	✓	Fix
Minor Home Repair		✓	\$14,900	✓	✓ Very Low	Fix
Homebuyer Assistance		✓ Forgiveable	\$10,000	-		Buy
\$5,000 HOME Closing Cost Program		✓ Forgiveable	\$5,000	-	✓ Low to Moderate	Buy
Infill Housing Incentive Program	Geared toward developers for new builds; includes waiving of tap fees for redevelopment of a vacant lots within the City's infill area.					Build

Homeowner Requirements

- To qualify for FIX your home Programs, Owner must:
- reside in the house one year prior to applying for assistance;
 - meet the income limits;
 - have title in their name one year prior to applying;
 - be current on property taxes;
 - have a favorable credit report;
 - be a resident of the City of Corpus Christi; and
 - property must be located in the city limits.

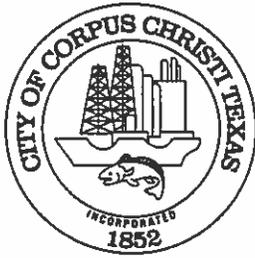
About Loans

- **Deferred Interest:** 0% Interest • Up to \$18,000 • Applicant must be at least 62 years old or disabled • Requires \$10 monthly payment
- **0% Interest:** Very Low Income • Minimum Credit Score 580 • No Age Restrictions • No Past Due Accounts
- **3% Interest:** Low & Moderate Income • Minimum Credit Score of 580 • No Age Restrictions • No Past Due Accounts
- **Forgiveable:** Very Low Income • Up to \$20,000 • 0% Interest • No Age Restrictions • No Past Due Accounts

HUD Income Guidelines (As of April 2016)

Household Size:	1	2	3	4	5	6	7	8
Very Low Annual Income	20,350	23,250	26,150	29,050	31,400	33,700	36,050	38,350
Low & Moderate Annual Income	32,550	37,200	41,850	46,500	50,250	53,950	57,700	61,400

For MORE information, visit www.cctexas.com/government/housing-community-development



INFORMAL STAFF REPORT

MEMORANDUM

To: Margie Rose, Acting City Manager

Thru: Mark Van Vleck, Assistant City Manager *MV*

From: Dan Grimsbo, Interim Director of Water Utilities *DG*

Date: May 26, 2016

Subject: Coordination with TCEQ on Short Term Action Plan

Issue/Problem

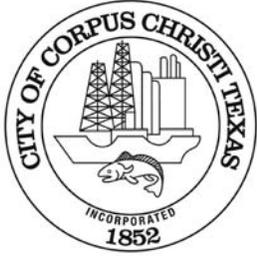
City staff is actively working with the consultant, LNV/Hazen Sawyer, on a short term action plan to improve system wide water quality. Collaboration with the Texas Commission on Environmental Quality (TCEQ) staff is a key component of this plan.

Background & Findings

There are several short term action items that the City and LNV/Hazen Sawyer are actively working on. A meeting with TCEQ is a critical step in the process.

Conclusion

An initial meeting between City staff, LNV/Hazen Sawyer, and TCEQ staff is scheduled for midweek the week of May 30, 2016.



INFORMAL STAFF REPORT

MEMORANDUM

To: Mayor and Council

From: Ronald L. Olson, City Manager

Date: May 26, 2016

Subject: Upcoming Public Meetings and Events

For your convenience, attached is a calendar of upcoming public meetings and events, as submitted by City departments.

Please keep in mind that the City's Ethics Ordinance prohibits Council members from speaking before City boards, commissions, and committees, except on behalf of your own personal financial interest, in which case you are to immediately state so publicly to the board, commission or committee.

We hope this calendar will keep you informed about activities of interest taking place in your district and Citywide.

If you have any questions, please feel free to contact me.

May 23, 2016

Monday

All Day

Transportation Advisory Committee -- City Council Chambers

May 24, 2016

Tuesday

11:30 AM - 5:30 PM

COUNCIL MEETING -- Council Chambers

May 25, 2016

Wednesday

1:30 PM - 2:30 PM

Board of Adjustment -- City Hall, Council Chambers

May 31, 2016

Tuesday

11:30 AM - 5:30 PM

COUNCIL MEETING -- Council Chambers

June 2, 2016

Thursday

5:00 PM - 6:00 PM

Human Relations Commission -- City Council Chambers

June 7, 2016

Tuesday

10:30 AM - 11:30 AM

Library Board Room -- La Retama Central Library - 2nd Floor Board Room

June 8, 2016

Wednesday

5:00 PM - 6:00 PM

Parks and Recreation Advisory Committee -- City Hall, 3rd floor Conference Room

June 14, 2016

Tuesday

11:30 AM - 5:30 PM

COUNCIL MEETING -- Council Chambers

June 15, 2016

Wednesday

5:30 PM - 6:30 PM

Community Youth Development Program Steering Committee -- Juvenile Assessment Center, 615 Leopard Suite 105

June 21, 2016

Tuesday

11:30 AM - 5:30 PM

COUNCIL MEETING -- Council Chambers

June 22, 2016

Wednesday

1:30 PM - 2:30 PM

Board of Adjustment -- City Hall, Council Chambers

**CITY OF CORPUS CHRISTI
SCHEDULED
CITY COUNCIL AGENDA ITEMS/POLICY ISSUES
As of May 26, 2016**

***Please note that this schedule may change at anytime due to scheduling conflicts and/or priority issues.**

- (T) – Indicates Tentative Scheduling

June 14, 2016

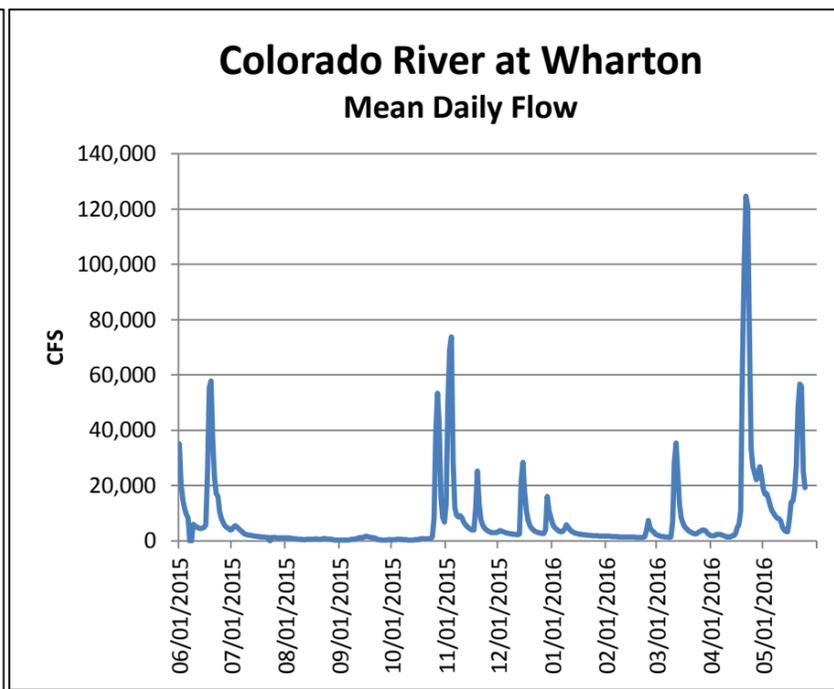
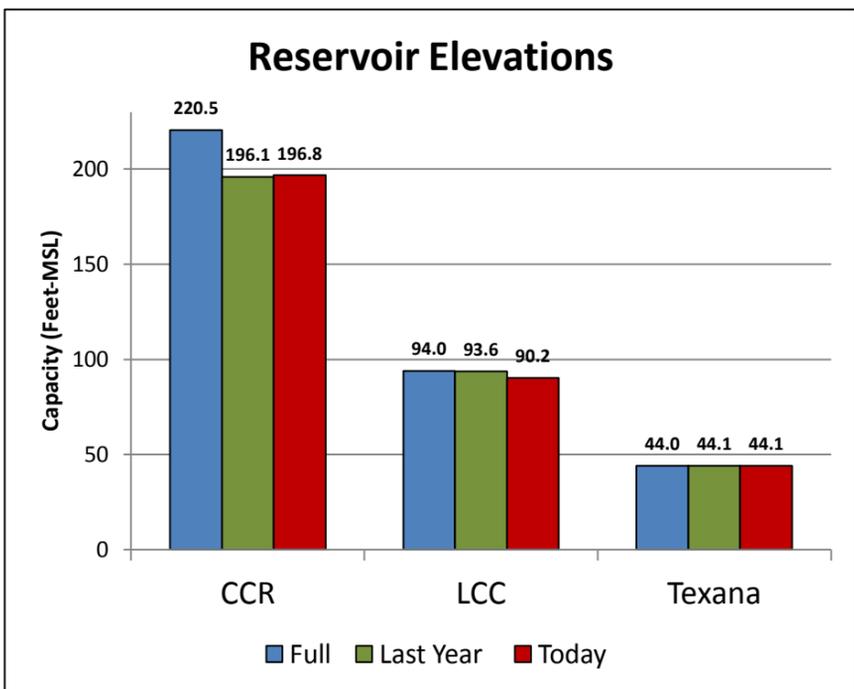
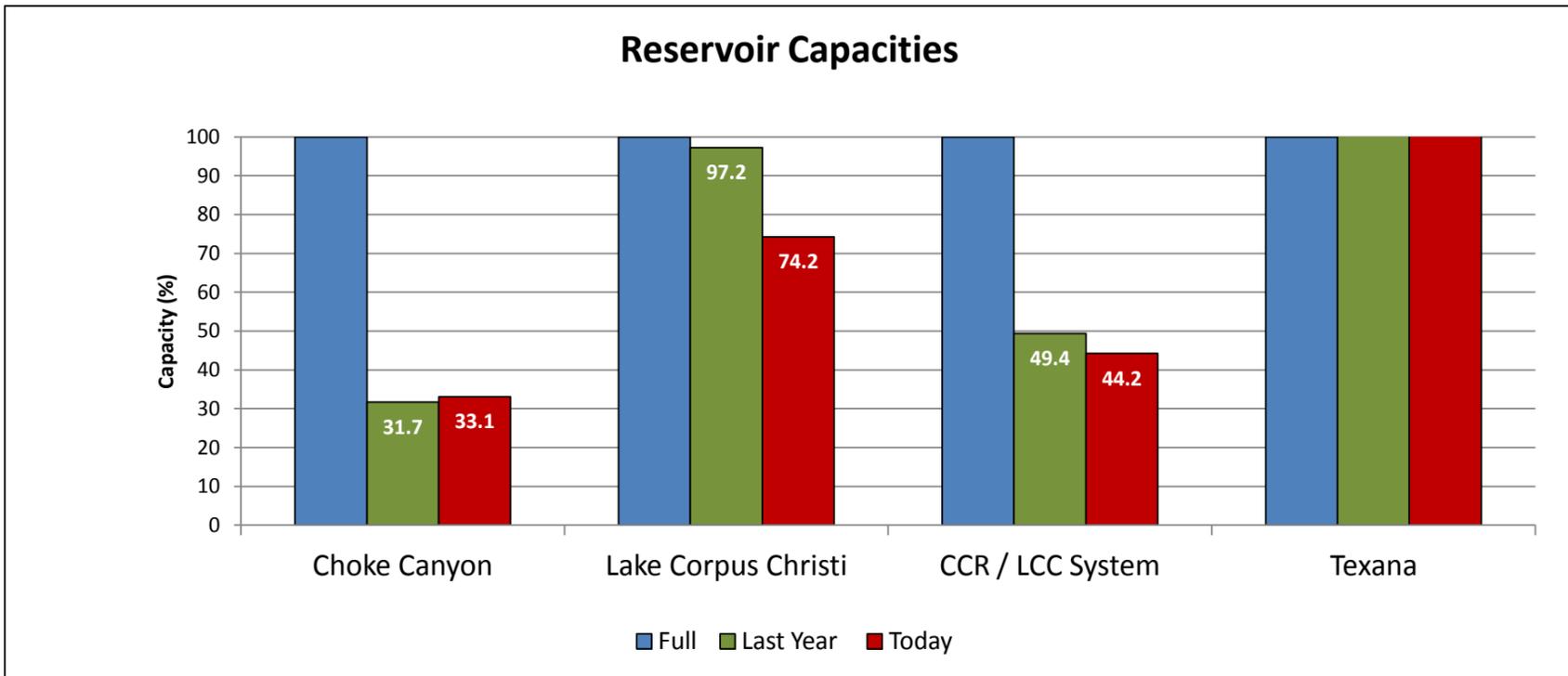
***Regular Meeting**

1. (16-0415) Motion authorizing the City Manager, or designee, to purchase two chemical vent hoods for replacement from Haldeman Homme, Inc., of Austin, Texas, at the Corpus Christi Police Department, Forensics Division, in accordance with Bid Event No. 84, based on an only bid for a total cost of \$88,215.00 for design, material and installation. Funds are available in FY 2015-2016.
2. (16-0433) Motion authorizing the City Manager, or designee, to execute a service agreement with South Texas Metal Roofing of Corpus Christi, Texas, for the roof repair of Lindale Senior Center, in accordance with Bid Event No. 96 based on the lowest, responsive and responsible bid for a total cost of \$174,850; to include an additional 10% project contingency in the amount of \$17,485 for unforeseen repairs.
3. (16-0469) Resolution finding the lowest, responsive, responsible bidder for mowing services by grouped acreage in response to Bid Event No. 104, 110, 111, 112, 113, 114 and 115; awarding a service agreement to the lowest, responsive, responsible bidder for each acreage group; and authorizing the City manager or designee to execute a service agreement with the lowest, responsive, responsible bidder for each acreage group for a total cost of \$288,905.72 of which \$72,226.43 is required for the remainder of FY 2015-2016. Funds have been budgeted by the Parks and Recreation Department in FY 2015-2016.
4. (16-0548) Motion approving a Supply Agreement with Carus Corporation, Peru, Illinois, for approximately 720,000 wet pounds of Sodium Permanganate in accordance with Bid Invitation No. 118, based on the lowest, responsive and responsible bid for a not to exceed amount of \$878,400.00 of which \$219,600.00 is required for the remainder of FY 2015-2016. The term of the agreement shall be for one year with an option to extend for up to two one year terms, subject to the approval of the supplier and the City Manager or designee. Funds have been budgeted by the Water Department in FY 2015-2016.

5. (16-0568) Motion authorizing the City Manager, or designee, to execute a construction contract with Reytec Construction Resources, Inc. of Houston, Texas in the amount of \$8,796,224.60 for Kostoryz Road from Brawner Parkway to Staples Street and a construction materials testing agreement with Rock Engineering and Laboratory, Inc. in the amount of \$64,968.00. (BOND 2012)
6. (16-0573) Resolution authorizing the City Manager, or designee, to submit a grant application in the amount of \$163,004 to the U.S. Department of Justice, Bureau of Justice Assistance for funding eligible under the Edward Byrne Memorial Justice Assistance Grant (JAG) Program FY 2016 Local Solicitation with 50% of the funds to be distributed to Nueces County under the established Interlocal Agreement; and authorizing the City Manager or designee to execute Interlocal Agreement between the City of Corpus Christi and Nueces County to establish terms for the sharing of the Edward Byrne Memorial Justice Grant (JAG) Program FY 2016 Local Solicitation.
7. (16-0576) Discussion/Direction – Vehicle for Hire Ordinance
8. (16-0595) Beach Resources Presentation
9. (16-0600) Ordinance amending the Code of Ordinances, Chapter 53, Article VIII, Section 53-254 Schedule V, Increase of State Speed Limit in Certain Zones by adding Ennis Joslin from Wooldridge Road to Holly Road and updating North and South Shoreline Boulevard and amending Section 53-255 Schedule VI, Decrease of State Law Maximum Speed by removing East Shoreline Boulevard
10. (16-0602) Ordinance authorizing the City Manager or designee to execute documents to accept a Community Outdoor Outreach Program grant from the Texas Parks and Wildlife Department in amount of \$48,033.00 for the Observing Science Outdoors Summer Guardians 2016 with City matching funds of \$4,950 and an in-kind match of \$8,391, for total program funds of \$61,371; appropriating the \$48,033.00 grant in the No. 1067 Parks Grants fund and authorizing the transfer of \$4,950 from the No. 1020 General Fund to the No. 1067 Parks Grant fund and appropriating the same for the Observing Science Outdoors Summer Guardians 2016.
11. (16-0604) Foresight Golf Update

STATUS OF THE CHOKE CANYON / LAKE CORPUS CHRISTI / LAKE TEXANA RESERVOIR SYSTEM

As of: 05/26/2016



RESERVOIR STATISTICS											
Date	Choke Canyon Reservoir			Lake Corpus Christi			CCR/LCC Combined		Lake Texana		
	Elevation	Volume	% Capacity	Elevation	Volume	% Capacity	Volume	% Capacity	Elevation	Volume	% Capacity
FULL	220.5	695,271	100%	94.0	257,260	100%	952,531	100%	44.0	161,085	100%
05/26/2016	196.8	230,159	33.1%	90.2	190,968	74.2%	421,127	44.2%	44.1	162,101	100.6%
05/25/2016	196.9	231,506	33.3%	90.3	191,472	74.4%	422,978	44.4%	44.2	163,121	101.3%
04/26/2016	197.1	233,928	33.6%	90.4	194,165	75.5%	428,093	44.9%	44.2	163,121	101.3%
05/26/2015	196.1	220,239	31.7%	93.6	250,169	97.2%	470,408	49.4%	44.1	162,101	100.6%