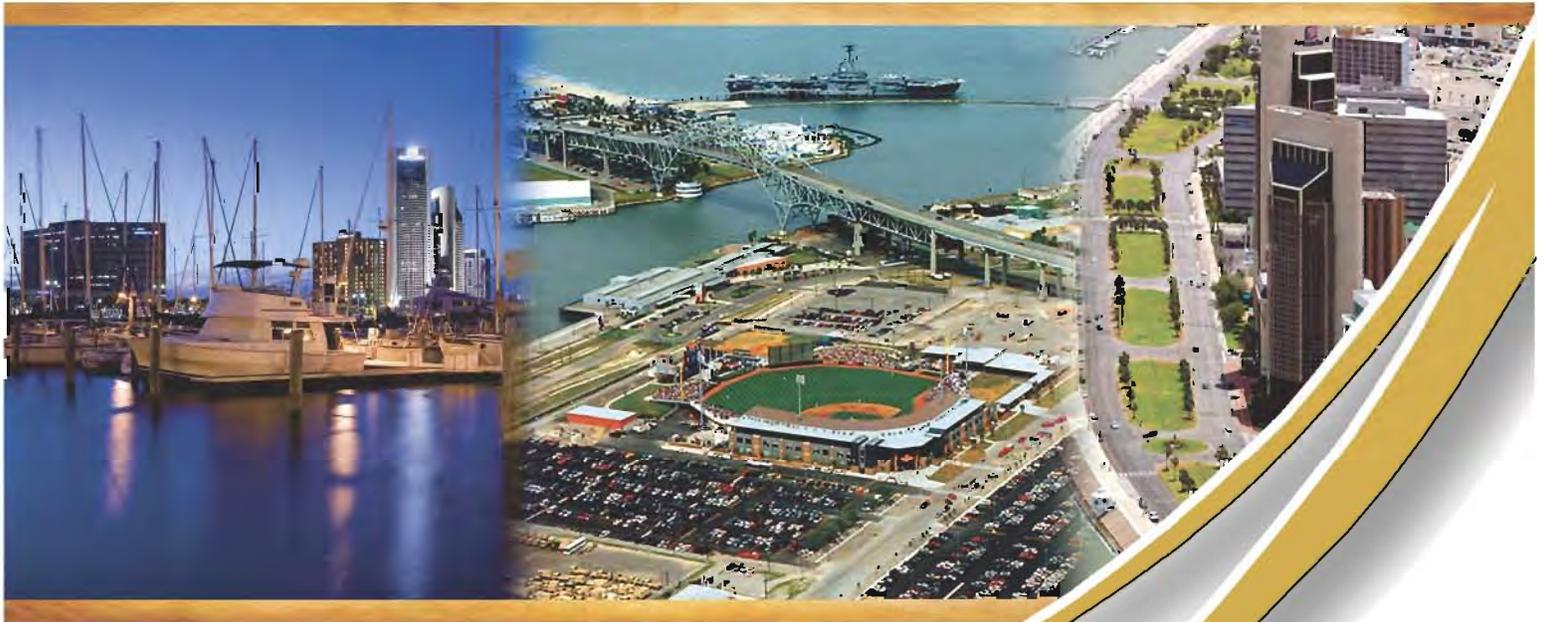


# City Manager's Report

December 8, 2016



**CITY COUNCIL INFORMATION TRANSMITTAL  
December 8, 2016**

**The Following Council Action Requests Are Attached:**

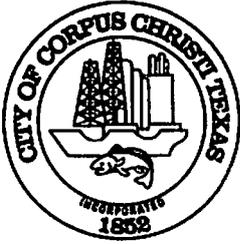
- Larger Zoning Signs ..... 4
- Mr. Richard Wills – 1621 Daly Street..... 5

**Memorandums Or Items Of Information Enclosed:**

- Upcoming Public meetings & Events ..... 6
- Scheduled City Council Agenda Items/Policy Issues ..... 9
- Status of Choke Canyon/Lake Corpus Christi Reservoir System ..... 12

**CITY COUNCIL ACTION REQUESTS (CCARS)**  
**As of December 9, 2016**

<b>Ref. No.</b>	<b>Date Requested</b>	<b>Action Request</b>	<b>Staff Assigned</b>	<b>Current Status</b>	<b>Est. Completion Date</b>
1.	Vaughn 11/15/16	Provide a memo to Council addressing the request for rezoning notices placed at the property to be rezoned be printed on larger placards.	Mark Van Vleck	Enclosed	12/7/16
2.	McIntyre 11/15/16	Provide a memo to Council that provides recommended zoning for transitional housing facilities for implementation into the Unified Development Code.	Mark Van Vleck	Working	1/25/17
3.	CM 11/15/16	Provide a memo to Council that discusses the follow up steps taken regarding the concerns of Mr. Richard Wills who voiced permit concerns related to repairing his home at the Council meeting on 11/15/16.	Mark Van Vleck	Enclosed	12/7/16
4.	CM 10/18/16	Provide a memo to Council that discusses the status of the JLUS implementation.	Mark Van Vleck	Working	12/13/16
5.	Magill 9/27/16 9/20/16	Schedule a Workshop with Council Members to understand Alternative Financing Options.	Constance Sanchez	Working	1/12/17
6.	McIntyre 9/20/16	Provide a memo to Council that discusses a Process for evaluating requests for access to HOT funds.	Jay Ellington	Working	12/13/16
7.	Vaughn 9/20/16	Provide a memo to Council that will discuss succession planning for retiring employees and a waiting period for hiring as consultants.	Steve Viera	Working	12/14/16
8.	Magill 9/13/16	Present to Council the Data related to the Red Light Camera Contract before the 30-day window for renewal. (January or March)	Chief Markle	Working	1/12/17
9.	Mayor 5/10/16	Bring forward to Council an Affordable Housing plan before the next Tax Foreclosure Sale is presented to Council.	Jay Ellington	Working	1/24/17



## INFORMAL STAFF REPORT

### MEMORANDUM

---

**To:** Margie C. Rose, City Manager *MR*  
**Thru:** Mark Van Vleck, P.E., Assistant City Manager *MCAV*  
**From:** Julio Dimas, CFM, Interim Director of Development Services; *JD*  
**Date:** December 6, 2016  
**Subject:** Larger Zoning Signs

---

#### **Issue / Problem:**

During the November 15, 2016 City Council meeting, some Council Members requested that Development Services consider larger rezoning signs.

#### **Background and Findings:**

State law requires several types of notices be in place when a property is being rezoned. One of these requirements is that a sign be placed on the subject property. The sign must be of a minimum size, placed a maximum of certain feet apart and along each street frontage and must be posted for at least 10 days before the first hearing and must remain in place until the final decision is made by City Council. The current rezoning signs that are used are 18 inches by 24 inches and cost \$10 per sign, which is paid by the customer at the time of application.

In looking at other Texas cities, the sizes vary from the minimum of 18 x 24 to as large as 4 feet by 4 feet and two feet off the ground. The larger sizes involve some substantial supports and installations.

#### **Conclusion:**

A new larger sign of a size of 24 inches by 36 inches (2ft. x 3ft.) will be used. This will be twice as large as the existing signs. The estimated cost would be \$15 per sign based on the final setup and volume purchase. This cost would continue to be paid by the customer at the time of application.

The order for the new signs would be about four weeks. Once received we would begin to require the new larger signs.



## INFORMAL STAFF REPORT

### MEMORANDUM

To: Margie C. Rose, City Manager *MR*  
Thru: Mark Van Vleck, P.E., Assistant City Manager *mch*  
From: Julio Dimas, CFM, Assistant Director of Development Services *JD*  
Date: December 6, 2016  
Subject: Mr. Richard Wills – 1621 Daly St.

#### Issue / Problem:

During the November 15, 2016 City Council meeting, Mr. Richard Wills spoke during public comment. He has some concerns about Development Services not issuing him a repair permit due to him not having windstorm insurance documentation. He stated that the structures are not insured and he will not ever need insurance coverage.

#### Background and Findings:

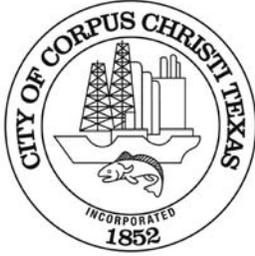
Code Enforcement has been working with Mr. Wills to address deficiencies on this property since October of 2015. The case is still open.

I spoke with Mr. Wills immediately after his comments. He stated that he has three main structures on his property and has been doing some repairs to his property. The bulk of the work currently is replacing siding that has some water and dry rot damage.

#### Conclusion:

After detailed review of the work needed, the siding work can be inspected by a State Windstorm Inspector for free, so he will come in and get a permit for that work.

The remainder of the plumbing and electrical work require a permits and Mr. Wills acknowledges that and has always planned to obtain a permit for it. He also acknowledges that most of the work will require an electrician and/or plumber and will hire them as needed.



# INFORMAL STAFF REPORT

## MEMORANDUM

---

**To: Mayor and Council**

**From: Margie C. Rose, City Manager**

**Date: December 8, 2016**

**Subject: Upcoming Public Meetings and Events**

---

For your convenience, attached is a calendar of upcoming public meetings and events, as submitted by City departments.

Please keep in mind that the City's Ethics Ordinance prohibits Council members from speaking before City boards, commissions, and committees, except on behalf of your own personal financial interest, in which case you are to immediately state so publicly to the board, commission or committee.

We hope this calendar will keep you informed about activities of interest taking place in your district and Citywide.

If you have any questions, please feel free to contact me.

**December 6, 2016**

Tuesday

- 10:30 AM - 11:30 AM                      Library Board Room -- La Retama Central Library - 2nd Floor Board Room
- 11:30 AM - 5:30 PM                      NO COUNCIL MEETING -- NO COUNCIL MEETING
- 4:00 PM - 5:00 PM                      Arts & Cultural Commission (ACC) Regular Meeting -- City Hall, 6th floor

**December 7, 2016**

Wednesday

- 3:00 PM - 5:00 PM                      Committee for persons with Disabilities -- Council Chambers

**December 13, 2016**

Tuesday

- 11:30 AM - 5:30 PM                      COUNCIL MEETING -- Council Chambers

**December 14, 2016**

Wednesday

- 5:00 PM - 6:00 PM                      Parks and Recreation Advisory Committee -- City Hall, 3rd floor Conference Room

**December 20, 2016**

Tuesday

- 11:30 AM - 5:30 PM                      COUNCIL MEETING -- Council Chambers

**December 21, 2016**

Wednesday

- 5:30 PM - 6:30 PM                      Community Youth Development Program Steering Committee -- Juvenile Assessment Center, 615 Leopard Suite 105

**December 26, 2016**

Monday

- All Day                                      Transportation Advisory Committee -- City Council Chambers

**December 27, 2016**

Tuesday

- 11:30 AM - 5:30 PM                      NO COUNCIL MEETING -- NO COUNCIL MEETING

**December 28, 2016**

Wednesday

**1:30 PM - 2:30 PM**

**Board of Adjustment -- City Hall, Council Chambers**

**January 3, 2017**

Tuesday

**10:30 AM - 11:30 AM**

**Library Board Room -- La Retama Central Library - 2nd Floor Board Room**

**4:00 PM - 5:00 PM**

**Arts & Cultural Commission (ACC) Regular Meeting -- City Hall, 6th floor**

**January 4, 2017**

Wednesday

**3:00 PM - 5:00 PM**

**Committee for persons with Disabilities -- Council Chambers**

**January 5, 2017**

Thursday

**5:00 PM - 6:00 PM**

**Human Relations Commission -- City Council Chambers**

**CITY OF CORPUS CHRISTI  
SCHEDULED  
CITY COUNCIL AGENDA ITEMS/POLICY ISSUES  
As of December 9, 2016**

**\*Please note that this schedule may change at anytime due to scheduling conflicts and/or priority issues.**

- (T) – Indicates Tentative Scheduling

**December 20, 2016**

**\*Regular Meeting 11:30 a.m.**

1. (16-1241) Resolution adopting the City of Corpus Christi's State Legislative Priorities for the 85<sup>th</sup> Texas Legislature and Federal Legislative Priorities for the 115<sup>h</sup> U.S. Congress.
2. (16-1300) Motion authorizing the City Manager or the City Manager's designee to execute a radio facility and tower lease agreement with KVOA Communications, Inc. d.b.a. KRIS Communications for a 5 year term estimated at \$36,414 per year from January 1, 2016 through December 31, 2020 and for an optional extended term of 5 years estimated at \$36,414 per year from January 1, 2021 through December 31, 2025, for continued use as a communications site to operate a public safety communications system.
3. (16-1318) Closing a utility easement out of a part of Lot 16, Block 8 of Hopper Addition No. 2 located at 3749 Pope Drive. Ordinance abandoning and vacating a 0.028-Acre portion of an existing utility easement out of a part of Lot 16, Block 8 of Hopper Addition No. 2, located at 3749 Pope Drive and requiring the owner, Fernando Fernandez, to comply with the specified conditions.
4. (16-1362) Resolution authorizing the City Manager or designee to enter into an outside city limits water contract with John C. Avila to provide public water to their property located outside the city limits described as Robertson William J. Farm Tracts, 1 Acre out of Lot 5-A Tract 20; also commonly known by its street address as 6917 Jurica Road under Section 55-111, Code of Ordinances.
5. (16-1377) Motion authorizing the City Manager, or designee, to execute a construction contract with J.S. Haren Company of Athens, Tennessee in the amount of \$1,073,000 for the O.N. Stevens Water Treatment Plant Fluoride Feed System Improvements for the Total Base Bid, Additive Alternate No.1, and Allowance.
6. (16-1386) Ordinance authorizing the City Manager or designee to accept a grant from the Coastal Bend Regional Advisory Council in the amount of \$2,831; and appropriating \$2,831 from the Coastal Bend Regional Advisory Council into the No.

1056 Ambulance Grant Fund to purchase supplies to support the delivery of emergency medical services for the Corpus Christi Fire Department.

7. (16-1389) Ordinance authorizing the City Manager or designee to accept a grant from Koch Companies Public Sector, LLC 2016 Helping Heroes Grant Program in the amount of \$10,000.00 to be used to purchase a hydrofluoric acid monitor, a hazmat training simulator and a MagPatch system; and appropriating \$10,000.00 from Koch Companies Public Sector; LLC into the Fire Grant Fund No. 1062.
8. (16-1390) Ordinance appropriating \$368,000 of anticipated revenues from the Texas Department of Transportation (TxDOT) for their 80% cost share and \$55,200 from the Regional Transportation Authority (RTA) for their 50% match of the local 20% cost share of \$110,400 into Street CIP Fund 3530; authorizing the City Manager, or designee, to execute an Advance Funding Agreement with the Texas Department of Transportation (TXDOT) for the Strategic Integration (Travel Demand Model) Feasibility Study with a payment of \$18,400 due to TxDOT for reimbursement of direct state costs and to execute an Interlocal Agreement with the Regional Transportation Authority (RTA) for their participation in this project. (Bond 2014, Prop 2)
9. (16-1391) Motion authorizing the City Manager, or designee, to execute a construction contract with Associated Construction Partners, Ltd. Of Boerne, Texas in the amount of \$1,923,430 for the Staples Street Pump Station Improvements for the Total Base Bid.
10. (16-1392) Motion authorizing the City Manager, or designee, to execute an engineering design contract with Urban Engineering of Corpus Christi, Texas in the amount of \$145,500 for the Lift Station Repairs Citywide 2017-2018 for design, bid and construction phase services.

**January 10, 2017**

**\*Regular Meeting 11:30 a.m.**

1. (16-1127) Ordinance appropriating \$184,442 from the unreserved fund balance in the No. 4200 Wastewater Fund for the purchase of one 2017 Freightliner service truck by the Utilities Department; amending the FY 2016-2017 Operating Budget adopted by Ordinance No. 030965 to increase expenditures by \$184,442; authorizing the City Manager or designee to purchase one 2017 Freightliner service truck from Houston Freightliner, of Houston, Texas, based on the cooperative purchasing agreement with Houston-Galveston Area Council for a total amount not to exceed \$184,442.
2. (16-1174) Ordinance appropriating \$219,542 from the unreserved fund balance in the No. 4200 Wastewater Fund for the purchase of two 2017 Isuzu PipeHunter

trucks by the Utilities Department; amending the FY 2016-2017 Operating Budget adopted by Ordinance No. 030965 to increase expenditures by \$219,542; authorizing the City Manager or designee to purchase the two 2017 Isuzu NRR PipeHunter trucks from Rush Truck Centers of Texas, L.P., of Corpus Christi, Texas, based on the cooperative purchasing agreement with Texas Local Government Purchasing Cooperative, dba BuyBoard.

3. (16-1255) Resolution by the City Council of the City of Corpus Christi, Texas, authorizing and approving publication of Notice of Intention to issue Certificates of Obligation; complying with the requirements contained in Securities and Exchange Commission Rule 15c2-12; and providing an effective date.
4. (16-1297) Motion authorizing the appointment of M. E. Allison, & Co., as Financial Advisor for the City of Corpus Christi, Texas Combination Tax and Limited Pledge Revenue Certificates of Obligation, Series 2017 in an amount not to exceed \$2,000,000.
5. (16-1311) Resolution of the City Council of the City of Corpus Christi, Texas, waiving the City's Qualified Energy Conservation Bond allocation and releasing the City's allocation to the State of Texas for reallocation; authorizing matters incident and related thereto; and providing an effective date.
6. (16-1385) Ordinance amending the City Code of Ethics by revising sections to expand conflict of interest prohibitions; to prohibit disclosure or use of confidential information; to prohibit City Councilmember from participating in appointment of a person who contributed \$2700 or more to the Councilmember's campaign; to prohibit registration as a lobbyist within 2 years of leaving City service; to provide clarification of Ethics Commission review of Financial Disclosure Reports; providing for severance and providing for publication

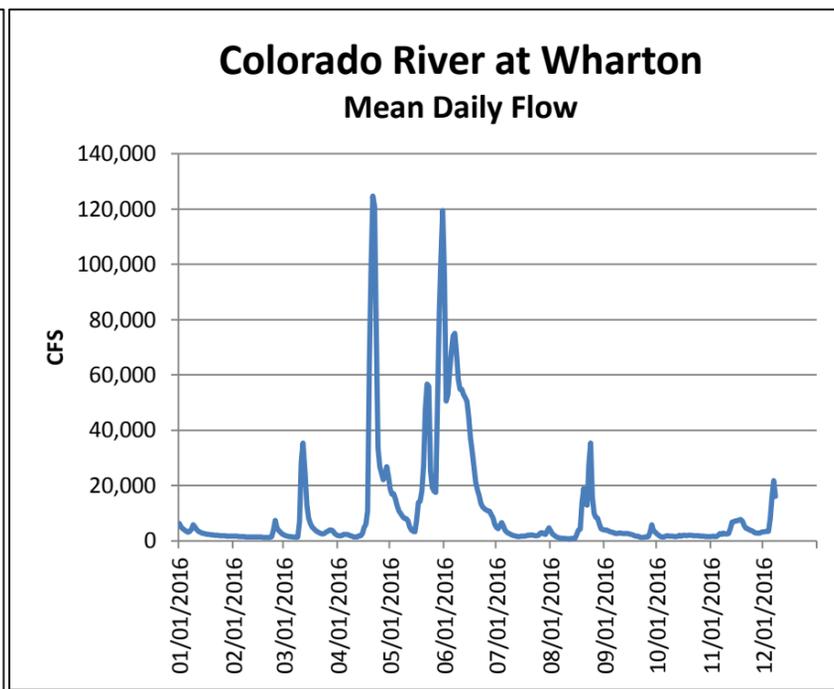
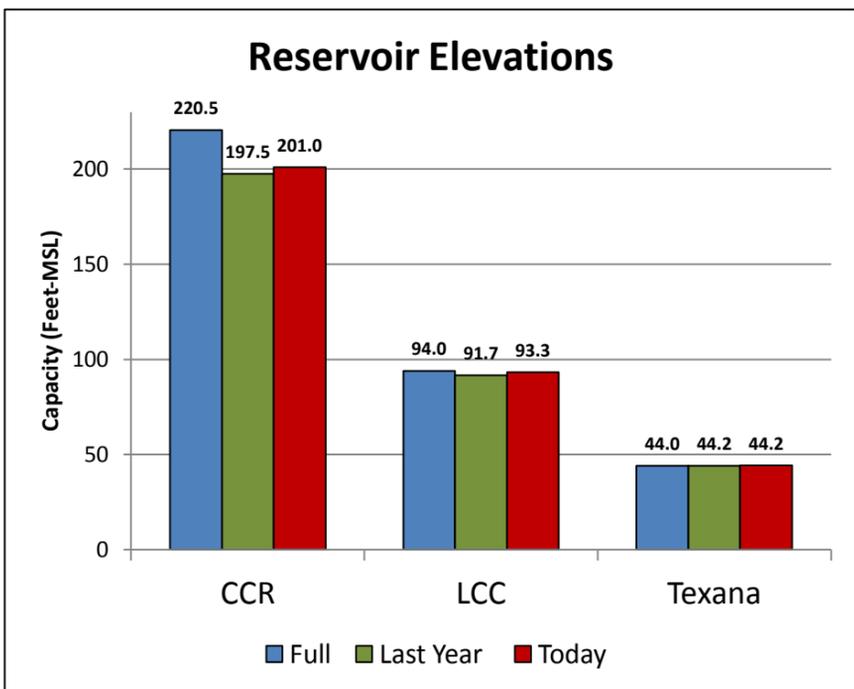
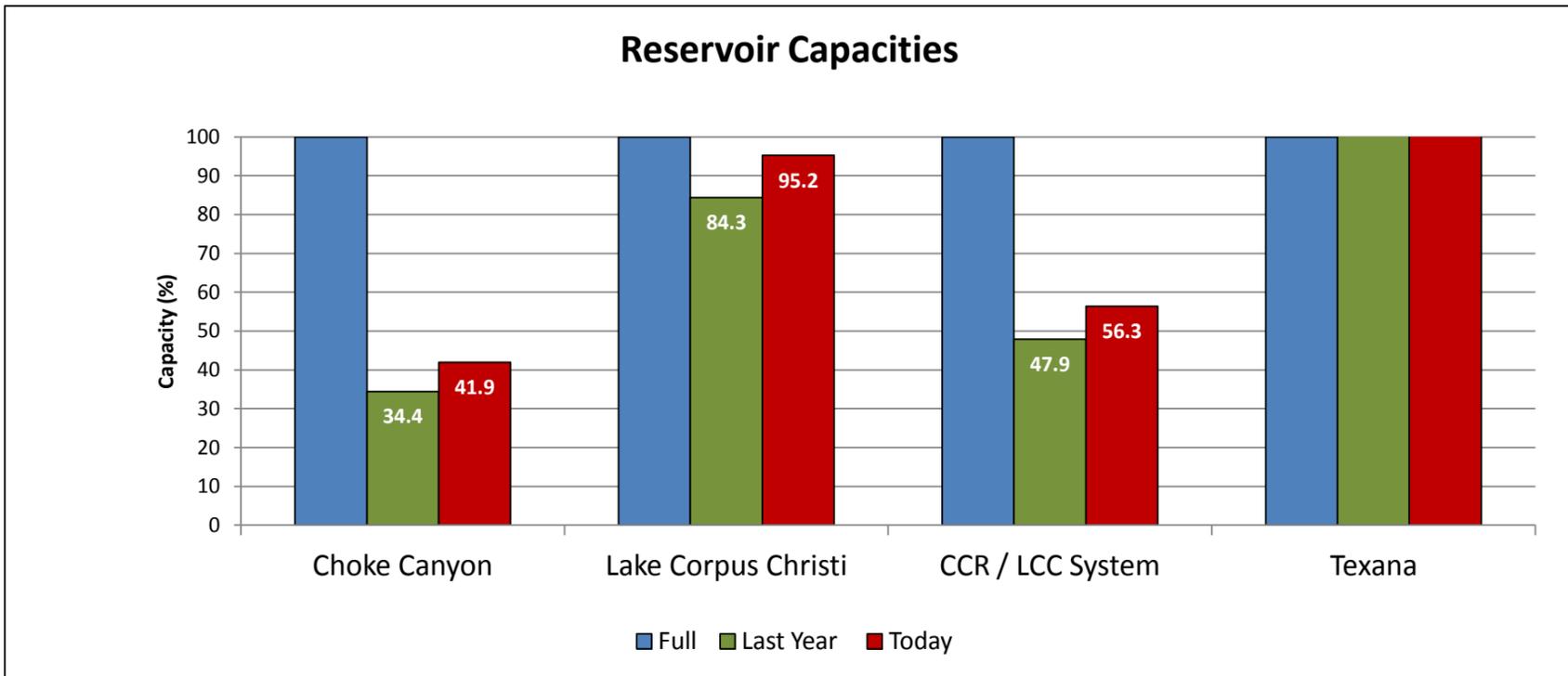
<b>January 17, 2017</b>
-------------------------

**\*Regular Meeting 11:30 a.m.**

1. (16-1396) Ordinance appropriating \$75,387.35 from the unreserved fund balance in the No. 4010 Water Fund for the purchase of a valve maintenance trailer by the Utilities Department; amending the FY 2016-2017 Operating Budget adopted by Ordinance No. 030965 to increase expenditures by \$75,387.35; authorizing the City Manager or designee to purchase a valve maintenance trailer from E. H. Wachs Utility Products, a division of ITW, Harvard, Illinois, based on a sole source for a total amount not to exceed \$75,387.35.

STATUS OF THE CHOKE CANYON / LAKE CORPUS CHRISTI / LAKE TEXANA RESERVOIR SYSTEM

As of: 12/09/2016



RESERVOIR STATISTICS											
Date	Choke Canyon Reservoir			Lake Corpus Christi			CCR/LCC Combined		Lake Texana		
	Elevation	Volume	% Capacity	Elevation	Volume	% Capacity	Volume	% Capacity	Elevation	Volume	% Capacity
FULL	220.5	695,271	100%	94.0	257,260	100%	952,531	100%	44.0	161,085	100%
12/09/2016	201.0	291,525	41.9%	93.3	244,934	95.2%	536,459	56.3%	44.2	163,121	101.3%
12/08/2016	201.0	290,574	41.8%	93.3	245,294	95.3%	535,868	56.3%	43.8	159,229	98.8%
11/09/2016	201.3	295,191	42.5%	93.1	240,804	93.6%	535,995	56.3%	42.7	149,220	92.6%
12/09/2015	197.5	239,394	34.4%	91.7	216,966	84.3%	456,360	47.9%	44.2	163,121	101.3%