



**APPLICANT CHECKLIST
FOR BACKGROUND PACKET**

Name: _____

- Personal History Statement (Must be fully completed, with Dates of Birth, telephone #'s, addresses, etc. Instructions on 2nd page of packet)**
- Applicant Preliminary Information Packet**
- Release and Disclosure Statement (Notarized)**
- Credit Report (Original & Recent)**
- Copy of Driver's License**
- Copy of Social Security Card**
- Proof of Education**
- Copy of Birth Certificate**
- Copy of DD2-14**
- Copy of any other Certificates you think would be applicable**

Ensure all items listed above are included and returned in packet by due date.
If any questions reference the paperwork or information needed in the packets,
contact Sylvia Utley-May at (361) 886-2808